

Report on National Moderation
of the
Certificate in Computing
and
National Diploma in Business Computing
undertaken by the
National Advisory Committee on Computer
Qualifications

June 2002

The modules moderated were:

<u>Module</u>	<u>Number</u>	<u>Moderator</u>
IC2-20	3	Janne Ross (Christchurch PIT)
IC2-70	1	Leonie Bridgeman (Western ITT)
BC100	15	Triona Rawlence (Nelson Marlborough IT)
DA200	9	Trevor Nesbit (Christchurch PIT)
DB220	1	Jeff Simpson (Western ITT)
EL100	2	Jeff Simpson (Western ITT)
EP100	1	Leonie Bridgeman (Western ITT)
HS200	13	Ian Armstrong (Western ITT)
MB100	2	Trevor Nesbit (Christchurch PIT)
MP200	3	Triona Rawlence (Nelson Marlborough IT)
NE200	3	Garry Robertson (Waikato IT)
NM21n	12	Garry Robertson (Waikato IT)
OO100	3	Trevor Nesbit (Christchurch PIT)
OS210	2	Jeff Simpson (Western ITT)
PP100	12	Jeff Simpson (Western ITT)
PR30n	2	Trevor Nesbit (Christchurch PIT)
PR35n	1	Jeff Simpson (Western ITT)
SI200	3	Leonie Bridgeman (Western ITT)
TR300	4	Leonie Bridgeman (Western ITT)
TS200	<u>1</u>	Garry Robertson (Waikato IT)
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The CIC modules for which no material was received were IC3-40, IC4-20, IC6-20. Those for NDBC not received were SP120, PR230, BA300, GW300.

The number of papers moderated is higher than that of 2001 but lower than those of 2000. Previous numbers were: **73** in September 2001, **55** in May 2001, **145** in September 2000, **104** in May 2000, **115** in September 99, **98** in May 99, **71** in September 98, **73** in May 98, **92** in September 97, **81** in May 97, **73** in September 96, **62** in May 96, and **85** in September 95.

In this round eighteen institutions submitted material, down two on the previous round.

Moderators stated the following suggested changes to the prescription:

IC2-20	Nil
IC2-70	Note: (1) service only examples are need. No inventory. (2) Add to Topic 1
BC100	<ul style="list-style-type: none">- include electronic mail as a form of written communication, specify the type of report required, specify a suggested depth requirement for manual/user guide, specify appropriate contexts (general statement) for all written tasks.- include a comment about level and depth of any user needs survey (cf IG200 questionnaires)- remove CV writing (now included in unit standards at lower level than this)- include a statement about NZ environment to discourage use of American case studies that barely relate to local environment.
DA200	None
DB220	Nil
EP100	Nil
HS200	Nil
MB100	(1) a possible re-writing to make the use of software optional? (2) is the depreciation topic needed? It is in AA100.
MP200	The prescription needs to make it clearer that the syllabus was not intended to turn students into retailers but to teach about marketing and persuasive presentations.
NE200	Needs revising into learning-outcomes format and updating in terms of current technologies and services.
NM21n	Nil
OO100	Nil
OS210	Nil
PP100	Nil
PR30n	None
PR35n	Needs updating with in Content 2 replace "standard DOS" with "command prompt", in 4 change "WINDOS.H" to "windows.h", and in NOTE TO TUTORS delete "(as Oct 1991)".
SI200	Nil
TR300	Nil
TS200	Revise content to correct spelling errors and present in current standard format, especially with reference to learning outcomes.

The above will be taken into consideration by the NACCQ Curriculum Development & Maintenance Working Group in this year's "Blue Book".

Deadlines continue to be the main problem with the CIC/NDBC moderation process but we continue to endeavour to provide this moderation service. Late material will be returned not moderated once moderators have commenced their moderation.

Due at NACCQ office by 14th August 2002 are:

IC1-30, IC2-80, IC3-60, IC5-30

DC100, IN100, NC100, PP11n, SO100, SP190, WX100

AE200, BA210, FG200, MA200, OS200, OS25n, PR20n, PY200, SP210, TR200

EC310, NE300, PR330, SA300, SR300

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National CIC/NDBC Moderator
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10th June 2002

NATIONAL ADVISORY COMMITTEE ON COMPUTER
QUALIFICATIONS

CIC/NDBC External MODERATION

GUIDELINES

All modules will be covered in a three yearly cycle as shown in the moderation schedule.

It is the responsibility of each polytechnic to get any modules they are undertaking for CIC/NDBC that is not covered by this list, moderated independently by another polytechnic.

What Must Be Sent For Moderation (except PJ300)

For each module:

1. Module Outline

This is what is usually given out to students at the commencement of the module.

It must include at least:

- Module Name and Code
- Number of class contact hours (supervised learning)

2. Assessment Schedule

(This may be part of the Module Outline)

It must show:

- How many assessments there are
- How a pass and a merit pass are obtained

For each assessment:

- What is going to be assessed
- Type of assessment (Test, Case Study, etc.)
- Weighting

3. A Copy of All Assessments

The actual assessments as given to the student

The number and numbering of these assessments must match the

Assessment Schedule.

4. Marking Schedules

Model answers (where appropriate)

A breakdown of Criteria Accessed

For PJ300 PROJECT

Send Module Outline, Assessment Schedule, Marking Schedule

(as outlined above),

plus other material which shows:- How a project is selected then approved

How Project Proposals are assessed

How projects are controlled

How milestones are assessed

How the final projects are assessed.

ICBC/NDBC MODERATION SCHEDULE 2000-2004

MAR 00	AUG 00	MAR 01	AUG 01	MAR 02	AUG 02	MAR 03	AUG 03	MAR 04	AUG 04
	IC1-10	IC2-10	IC1-20	IC2-20	IC1-30	IC2-30	IC1-10	IC2-10	IC1-20
	IC2-40	IC2-50	IC2-60	IC2-70	IC2-80	IC2-10	IC2-40	IC2-50	IC2-60
	IC3-20	IC3-25	IC3-30	IC3-40	IC3-60	IC3-10	IC3-20	IC3-25	IC3-30
	IC5-10	IC4-10	IC5-20	IC4-20	IC5-30	IC4-30	IC5-10	IC4-10	IC5-20
				IC6-20		IC6-10			
AA100	AM100	ID100	AC100	BC100	DC100	AA100	AM100	ID100	AC100
BS100	BA100	NM100	IP100	EL100	IN100	BS100	BA100	NM100	IP100
DB100	HF100	PR130	OM100	EP100	NC100	DB100	HF100	PR130	OM100
DT100	OS100	SF100	SP100	MB100	PP11n	DT100	OS100	SF100	SP100
PC100	PD100	SP192	SP110	OO100	SO100	PC100	PD100	SP192	SP110
PR11n	PR10n	US100	ST100	PP100	SP190	PR11n	PR10n	US100	ST100
SP191				SP120	WX100	SP191			
BA200	AA200	BA220	AP200	DA200	AE200	BA200	AA200	BA220	AP200
BC200	AE210	DB200	EX200	DB220	BA210	BC200	AE210	DB200	EX200
CA200	EP200	DE210	HD200	HS200	FG200	CA200	EP200	DE210	HD200
DC200	FS200	DG200	IN210	MP200	MA200	DC200	FS200	DG200	IN210
DE200	IN200	IG200	NM200	NE200	OS200	DE200	IN200	IG200	NM200
ET200	PR21n	PS200	PR25n	NM21n	OS25n	ET200	PR21n	PS200	PR25n
IO200	SA200	SA21n	QA200	OS210	PR20n	IO200	SA200	SA21n	QA200
PM200	SC200	SD200	RA200	PR230	PY200	PM200	SC200	SD200	RA200
PR22n	SS200	SP200	US200	SI200	SP210	PR22n	SS200	SP200	US200
				TS200	TR200				MA100
AA300	DC300	CA300	DB300	BA300	EC310	AA300	DC300	CA300	DB300
AS300	IS300	EP300	DM300	GW300	NE300	AS300	IS300	EP300	DM300
HR300	MA300	FG30n	EC300	PR30n	PR330	HR300	MA300	FG30n	EC300
OO300	PR340	IS310	OS310	PR35n	SA300	OO300	PR340	IS310	OS310
SD300	SP300	PJ300	SI300	TR300	SR300	SD300	SP300	PJ300	SI300

Due 14th March (or 14th August) at NACCQ, Box 11-050, Hillcrest, Hamilton.